

Job Title: League Representative – Triad Elite Ducks (American Youth Football)

Job Summary: The League Representative for the Triad Elite Ducks serves as the primary liaison between the team and the American Youth Football (AYF) league. This role ensures the team remains compliant with league rules, communicates critical information, and advocates for the team within the league. The League Representative plays a key role in maintaining smooth operations and fostering positive relationships between the team, league, and other AYF stakeholders.

Key Responsibilities:

1. League Liaison:

- Serve as the primary point of contact between the Triad Elite Ducks and the AYF league.
- Attend league meetings, events, and workshops, representing the interests of the Ducks.
- Communicate league updates, rule changes, and key information to team leadership, coaches, and families.

2. Compliance and Documentation:

- Ensure the Ducks meet all league requirements, including player registrations, certifications, and waivers.
- Assist with organizing and submitting necessary documentation, such as rosters, medical releases, and eligibility forms.
- Monitor adherence to league rules and report any violations or concerns.

3. Event Coordination:

- Coordinate the team's participation in league-wide events, including tournaments, championships, and community initiatives.
- Work with league officials to resolve scheduling conflicts and other logistical issues.
- Support the planning and execution of league-hosted events that involve the Ducks.

4. Advocacy and Support:

- Advocate for the team's needs and interests during league discussions and decisions.
- Build and maintain positive relationships with league officials, other teams, and community stakeholders.
- Address any disputes or issues involving the Ducks and escalate as necessary to the league.

5. Communication and Collaboration:

- Relay information between the league and the Ducks' coaching staff, parents, and players.
- Collaborate with team leadership to ensure compliance with league guidelines and deadlines.
- Provide updates on league activities and initiatives to keep families informed and engaged.

6. Team Promotion:

- Work with the Social Media Manager and other team staff to highlight the Ducks' accomplishments within the league.
- Share league resources and opportunities, such as camps, clinics, or scholarships, with families.
- Encourage team and fan participation in league activities to strengthen community ties.

Qualifications:

- Strong communication and organizational skills.
- Knowledge of youth sports operations, specifically football (preferred).
- Ability to attend league meetings, games, and events, often during evenings and weekends.
- Positive attitude and a passion for youth sports and community involvement.
- Ability to navigate and resolve conflicts diplomatically.

Work Environment:

This volunteer role involves working closely with league officials, team leadership, and families. Availability to attend meetings, practices, games, and league events is required, including weekends during the football season.

How to Apply:

Interested candidates should send a brief statement about their qualifications and passion for youth sports to miguel@triadeliteducks.com. Applications will be reviewed on a rolling basis until the position is filled.